



# SERVICES CUSTOMISED FOR EFFICIENT HEARINGS

Company Profile and Detailed Services

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# SCR!BE



### **Overview**

**Scribe** has been preparing transcripts for Malaysian courts since 2009 and we currently serve over 5000 legal firms and government and corporate institutions.

Established by a team of legal and business professionals, our mission is to provide accurate, affordable, and dependable transcription services anchored by uncompromising quality.







### 15 years of specialized experience in recording, transcribing, and management of court and arbitration proceedings

**Scribe** is proud of our collaboration with numerous global companies that come to us for our expertise and confidence in our delivery of high-quality services.

Through our dedicated efforts, we aim to assist companies, government sectors, and arbitration centers in meeting the diverse needs of their clientele.



### Complete Alternative Dispute Resolution (ADR) Solutions



### International and Domestic Arbitration

Through our dedicated efforts, we aim to assist arbitration centers in meeting the diverse needs of their clientele, thereby contributing to their objective of providing an efficient and effective arbitration experience on a global scale.



Recording for In-Person,
Virtual and Hybrid Hearings



Manual Transcription -Realtime and Deferred



Translation and
Simultaneous Interpretation



Electronic Presentation of Evidence (EPE)



Al transcription - Realtime and Deferred Voice to Text



ADR Administration and Case Management Software

Our comprehensive services include consultation on recording equipment and technical operations and maintenance.





### **REAL-TIME SERVICES & EPE**

International Case Reporters with over 20 years of experience, ensuring accurate transcripts for your hearings.

Access transcripts in real-time during proceedings with features such as exhibit linking, document tagging, annotation, highlighting, and collaboration with team members.

Further, our Electronic Presentation of Evidence (EPE) service is operated by our skilled operators who manage your documents providing fast, transparent, and reliable exhibit presentation during hearings.

### **AI TRANSCRIPTION (SAAT)**

Scribe Advanced Automated Transcription (SAAT)

uses trained AI to accurately convert speech into text with over 95% accuracy, providing immediate draft transcripts to help legal professionals prepare efficiently for hearings.

- Generate transcripts within minutes from recorded audios/videos.
- · Available on local or cloud servers.
- · At half the cost of traditional transcribing.
- Supports English, Malay and over 20 languages.

### EPIQFAST INSTANTANEOUS SPEECH-TO-TEXT

A realtime speech-to-text platform specifically designed for hearings with over <u>95% accuracy</u>.

- Instant speech-to-text transcription.
- Speaker identification enabling parties to follow the transcript in real-time, while making notes and comments.
- Separate audio channels for each speaker ensuring no overlapping of audio.
- Downloadable draft at the end of each hearing day.
- Cost Advantages at almost half the price of traditional transcription.

### **ON-SITE AV RECORDING**

**Scribe** uses the most advanced AV recording software available for capturing evidence.

It is designed specifically to capture, record, and playback proceedings to eliminate any loss of evidence and crucial information.

- Professional on-site recording setup handled by experienced Case Reporters.
- · 4k Video and SHURE audio quality recordings
- · Password protected recordings.
- Bookmark and Timestamp of Recordings for easy reference.

### **INTERPRETATION & TRANSLATION**

A team comprising of more than 20 certified translators and interpreters, specializing in a wide range of languages and dialects such as English, Malay, Chinese/Indian languages, Korean, Japanese and major European Languages.







### **Strategic Partners**





**Scribe** is excited to offer our international clientele access to our transcription and recording services right in their own countries merging cost-effectiveness with the high quality.

Our approach includes empowering local talent through training, ensuring the delivery of exceptional services tailored to the unique requirements of our clients.

Additionally, Scribe's vast experience of 15 years and strategic collaborations enable us to assist in the creation of state-of-the-art hearing rooms for arbitration centres, complete with consultations on the optimal integration of necessary hardware and software for a seamless experience.

Your trust and confidence in our services mean a great deal to us, and we are fully committed to delivering the highest quality of services.



































### TRUSTED BY ASIA'S TOP LEGAL AND CORPORATE FIRMS

FAST, ACCURATE, SECURE

## **Transcription** Recording **Translation**

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15 years of specialized experience in recording, transcribing, and management of court and arbitration proceedings.



#### TRANSCRIPTION

#### RM5.30, RM4.40, RM3.50 **PER MINUTE**

- English & Malay.
- 3 48 hours.
- 7, 14, and 21-day.
- Over 99% accuracy.
- · Two-step process of transcribing and proofreading.

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### **VIDEO & AUDIO** RECORDING

#### FROM RM600 **PER DAY**

- · On-site, virtual, and hybrid arbitration recording and transcription services.
- · We use advanced recording software to capture high-quality audio and video, ensuring no loss of evidence.
- Services available at AIAC. courtrooms, and at client premises, both locally and internationally.



### CERTIFIED TRANSLATION & INTERPRETATION

#### **FROM RM 0.20 PER WORD**

Transcribing & translating your documents & recordings into courtadmissible evidence.

#### **Languages**

English, Malay, Chinese (all) Tamil, Hindi, Puniabi, Bengali Korean, Japanese Other European Languages



### TRANSCRIPTION ADVANCEMENTS

As a proud Malaysian brand of 15 years, Scribe is dedicated to innovation and excellence in transcription services. With a focus on research and development, we continuously enhance our solutions to make transcription faster, more accurate, and cost-effective for you.

### SAAT

#### SCRIBE ADVANCED AUTOMATED TRANSCRIPTION

Developed from thousands of hours of Malaysian legal video footage, SAAT is a a revolutionary tool designed to transform the way legal professionals obtain transcription. SAAT generates accurate transcripts within minutes, saving you time and resources.

- Accuracy up to 95%
- Speed Delivery within 30 minutes.
- Cost At 50% of the cost of traditional transcription.

SAAT can be used for post trial recordings or during trial to help counsel refer to notes almost immediately.

Contact us now for more information!

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